

U.S. GOVERNMENT PRINTING OFFICE
St. Louis, MO

GENERAL TERMS, CONDITIONS, AND SPECIFICATIONS

For the Procurement of Technical Publications and Changes and
Related Technical Data, St. Louis, MO Area

Electrostatic reproduction (paper plates and copying) is not acceptable
as requisitioned from the U.S. Government Printing Office (GPO) by the

Document Automation & Production Service
(Departments of the Air Force and Navy)

Multiple Award

The term of this contract is for the period
beginning October 1, 2000, and ending September 30, 2001

BID OPENING: Bids shall be publicly opened at 2 p.m., prevailing St. Louis, MO time, on **August 23, 2000**.

The solicitation provision in GPO Contract Terms (Pub. 310.2) permitting facsimile bids means a bid that has been transmitted to and has been received by a commercial enterprise via facsimile and subsequently delivered to the Government. Facsimile bids transmitted to GPO offices will not be considered.

**SPECIAL ATTENTION IS DIRECTED TO THE FOLLOWING ITEMS WHICH DIFFER
SIGNIFICANTLY FROM THE PREVIOUS CONTRACT:**

Page 5 — FREQUENCY OF ORDERS: Number of Orders – Decreased.

Additional lesser changes are scattered throughout.

NOTE: Printing specifications will utilize dual dimensions. The product measurements will be stated with metric measurements first, then followed in parenthesis by the inch/pound equivalents. At a future date metric measurements will be used exclusively in all specifications.

Bidders Please Note: This contract contains rigid labeling and palletizing requirements for materials going to the Defense Distribution Depot Susquehanna Pennsylvania. Bidders are cautioned to familiarize themselves with these provisions before bidding.

LEGAL DISCLAIMER: Product names are the trademarks of the respective companies and do not indicate endorsement by the U.S. Government.

For information of a technical nature call Russ Woodmancy at (314) 241-0349 extension 24 (No collect calls) or e-mail at rwoodmancy@gpo.gov.

SECTION 1.- GENERAL TERMS AND CONDITIONS

GPO CONTRACT TERMS: Any contract which results from this Invitation for Bid will be subject to the applicable provisions, clauses, and supplemental specifications of *GPO Contract Terms (GPO Pub. 310.2, effective December 1, 1987 (Rev. 5-99))* and *GPO Contract Terms, Quality Assurance Through Attributes Program (GPO Pub. 310.1, effective May 1979 (revised April 1996))*.

QUALITY ASSURANCE LEVELS AND STANDARDS: The following levels and standards shall apply to these specifications:

Product Quality Levels:	<u>Approximately 50% of the Total Orders</u>	<u>Approximately 50% of the Total Orders</u>
(a) Printing Attributes	Level III	Level IV.
(b) Finishing Attributes	Level III	Level IV.

Special Instructions: To receive Quality Level III work, the contractor must be approved by GPO Contracting Officer. Quality Level III printing is sometimes required on black ink only orders.

- (c) Exceptions: Level III Printing Attributes will always apply to those pages and/or fold-ins printing with additional color of inks. This applies regardless if quality level III is not noted on Print Order.

Inspection Levels (from ANSI/ASQC Z1.4):

- (a) Non-destructive Tests - General Inspection Level I.
(b) Destructive Tests - Special Inspection Level S-2.

Specified Standards: The specified standards for the attributes requiring them shall be:

Attribute	Specified Standard
P-7. Type Quality and Uniformity	Government Furnished Films or Camera Copy
P-8. Halftone Match (Single and Double Impression)	Government Furnished Films or Camera Copy
P-9. Solid and Screen Tint Color Match	Pantone Matching System Color

SUBCONTRACTING: The provisions of GPO Pub. 310.2 are modified to permit subcontracting of the fold-ins.

EXTENSION OF CONTRACT TERM: At the request of the Government, the term of any contract resulting from this solicitation may be extended for such period of time as may be mutually agreeable to the GPO and the contractor.

PRIORITIES, ALLOCATIONS, AND ALLOTMENTS: This contract and any delivery order thereunder is rated and certified for national defense use (Priority Rating DO-C-9). The Contractor shall follow the provisions of DMS Reg. 1 or DAPS Reg. 1 and all other applicable regulations and orders of the Bureau of Domestic Commerce in obtaining controlled materials and other products and materials needed to fill this contract.

PAPER PRICE ADJUSTMENT. Paper prices charged under this contract will be adjusted in accordance with "Table 6 - Producer Price Indexes and Percent Changes for Commodity Groupings and Individual Items" in Producer Price Indexes report, published by the Bureau of Labor Statistics (BLS), as follows:

1. BLS code 0913-01 for **Offset and Text** will apply to all paper required under this contract.
2. The applicable index figures for the month of **September, 2000** will establish the base index.
3. There shall be no price adjustment for the first three months of the contract.
4. Price adjustments may be monthly thereafter, but only if the index varies by an amount (plus or minus) exceeding 5% by comparing the base index to the index for that month which is two months prior to the month being considered for adjustment.

5. Beginning with order placement in the fourth month, index variances will be calculated in accordance with the following formula:

$$\frac{X - \text{base index}}{\text{base index}} \times 100 = \text{---} \%$$

where X = the index for that month which is two months prior to the month being considered for adjustment.

6. The contract adjustment amount, if any, will be the percentage calculated in 5 above less 5%.

7. Adjustments under this clause will be applied to the contractor's bid price for line Items II. Paper in the Schedule of Prices and will be effective on the first day of any month for which prices are to be adjusted.

The Contracting Officer will give written notice to the contractor of any adjustments to be applied to invoices for orders placed during months affected by this clause.

In no event, however, will any price adjustment be made which would exceed the maximum permissible under any law in effect at the time of the adjustment. The adjustment, if any, shall not be based upon the actual change in cost to the contractor, but shall be computed as provided above.

The contractor warrants that the paper prices set forth in this contract do not include any allowance for any contingency to cover anticipated increased costs of paper to the extent such increases are covered by this price adjustment clause.

ASSIGNMENT OF JACKETS, PURCHASE AND PRINT ORDERS: A GPO jacket number will be assigned and a purchase order issued to the contractor to cover work performed. The purchase order will be supplemented by an individual "Print Order" for each job placed with the contractor. The print order, when issued, will indicate the quantity to be produced and any other information pertinent to the particular order.

WARNING: Proper control and handling must be maintained at all times to prevent any information or materials required to produce the product ordered under these specifications from falling into unauthorized hands. Unless otherwise indicated herein, all extra copies, materials, waste, etc., must be destroyed.

PREAWARD SURVEY: In order to determine the responsibility of the prime contractor or any subcontractor, the Government reserves the right to conduct a preaward survey or to require other evidence of technical, production, managerial, financial, and similar abilities to perform, prior to the award of a contract.

ORDERING: Items to be furnished under the contract shall be ordered by the issuance of print orders by the Government. Orders may be issued under the contract from **October 1, 2000 through September 30, 2001**. All print orders issued hereunder are subject to the terms and conditions of the contract. The contract shall control in the event of conflict with any print order. A print order shall be "issued" for purposes of the contract, when it is either deposited in the U.S. Postal Service mail or otherwise furnished to the contractor in conformance with the schedule.

QUANTITIES: This contract is for the items and for the period specified herein. Shipment/delivery of items or performance of work shall be made only as authorized by orders issued in accordance with the clause entitled "Ordering." The quantities of items specified herein are estimates only, and are not purchased hereby. Except as may be otherwise provided in this contract, if the Government's requirements for the items set forth herein do not result in orders in the amounts or quantities described as "estimated", it shall not constitute the basis for an equitable price adjustment under this contract.

Except as otherwise provided in this contract, the Government shall order from the contractor(s) all the items set forth which are required to be purchased by the Government activity identified on page 1.

The Government shall not be required to purchase from the contractor(s), requirements in excess of the limit on total orders under this contract, if any.

Orders issued during the effective period of this contract and not completed within that time shall be completed by the contractor(s) within the time specified in the order, and the rights and obligations of the contractor(s) and the Government respecting those orders shall be governed by the terms of this contract to the same extent as if completed during the effective period of this contract.

If shipment/delivery of any quantity of an item covered by the contract is required by reason of urgency prior to the earliest date that shipment/delivery may be specified under this contract, and if the contractor(s) will not accept an order providing for the accelerated shipment/delivery, the Government may procure this requirement from another source. The Government may issue orders which provide for shipment/delivery to or performance at multiple destinations.

Subject to any limitations elsewhere in this contract, and pursuant to the section entitled "DETERMINATION OF AWARD AND PLACEMENT OF WORK," the low contractor and each successive low contractor shall furnish to the Government all items set forth herein which are called for by print orders issued in accordance with the "Ordering" clause of this contract, except when the shipping/delivery schedule cannot be met.

PAYMENT: Submit all vouchers to: Comptroller, Stop FMCE, Financial Management Service, U.S. Government Printing Office, Washington, D.C. 20401.

SECTION 2.- SPECIFICATIONS

SCOPE: These specifications cover the production of technical manuals and changes and associated technical data (such as checklists and work cards) requiring such operations as printing, binding, and packing for mailing and shipping.

Note: Electrostatic reproduction (paper plates and copying) is not acceptable.

TITLE: Technical Publications and Changes and Related Technical Data, St. Louis, MO area.

FREQUENCY OF ORDERS: Based on past performance, it is anticipated that from 80 to 400 orders will be placed per month, totaling approximately 1,000 to 3,000 orders during the term of this contract.

NUMBER OF PAGES AND COPIES: No definite number of copies or pages can be guaranteed. It is anticipated that the requirements per order may vary as follows. There may be orders exceeding the following figures. Approximately 30% of the orders will require the printing and binding of fold-ins. Approximately 62% of the fold-ins will be printed on both sides. Approximately 50% of the orders may be for 32 pages or less.

	No. of pages	Avg. No. pages	No. of copies	Avg. No. copies	Avg. No fold-ins
Air Force Orders:					
Regular-size manuals or changes.....	up to 4,500	260	10 to 6,500	210	10
Pocket-size manuals or changes.....	up to 500	170	25 to 2,600	140	9
Wiring diagrams.....	up to 920	360	30 to 60	40	none
Navy Orders:					
Regular-size manuals or changes.....	up to 1,500	140	20 to 1,500	340	12
Mini-manuals or changes.....	up to 900	60	20 to 2,800	310	23
Work cards and checklists.....	up to 650	34	20 to 2,000	50	none
Challenge reply checklist.....	up to 70	28	20 to 14,000	60	none
Wiring Diagrams.....	up to 1,000	540	100	100	none

Books having a large number of text pages and/or fold-ins may be ordered produced as two or more separate volumes.

TRIM SIZE: The required trim size, as indicated below, will be specified on each print order. Previous orders consisted of approximately 42% for regular manuals, approximately 54% for pocket-size manuals, and approximately 4% for wiring diagrams.

Air Force orders:

Text pages (regular size) 216 x 279 mm (8-1/2 x 11").
Fold-ins (regular size) Up to a maximum of 508 x 1 524 mm (20 x 60") wide.
Text pages (pocket size) 102 x 203 mm (4 x 8") to 127 x 203 mm (5 x 8").
Fold-ins (pocket size) Up to a maximum size of 406 x 635 mm (16 x 25").
Work cards 203 x 102 mm (8 x 4") or 203 x 127 mm (8 x 5").
Wiring diagrams 432 x 279 mm (17 x 11").

Navy orders:

Text pages (regular size) 216 x 279 mm (8-1/2 x 11").
Fold-ins (regular size) up to a maximum of 508 x 1 524 mm (20 x 60") wide.
Text pages (mini-manuals) 140 x 178 mm (5-1/2 x 7").
Fold-ins (mini-manuals) 178 x up to 432 mm (7 x up to 15") wide.
Work cards and certain checklists 203 x 127 mm (8 x 5") (laminated both sides on some orders.)
Functional checklists 127 x 203 mm (5 x 8").
Challenge reply checklists 127 x 203 mm (5 x 8") (laminated both sides).
Wiring diagrams 432 x 279 mm (17 x 11").

GOVERNMENT TO FURNISH: Films and camera ready copy. Approximately 70% of the orders will be camera ready copy.

Polyethylene covers for an occasional order, and mailing labels will be furnished as necessary.

Facsimile, Form 905 (R. 3/90) with labeling and marking specifications for either Air Force or Navy.

Identification markings such as register marks, ring folios, rubber stamped jacket numbers, commercial identification marks of any kind, etc., except GPO imprint, form number, and revision date, carried on copy or film, must not print on finished product.

CONTRACTOR TO FURNISH: All materials and operations, other than those listed under "Government to Furnish," necessary to produce the product(s) in accordance with these specifications.

IMPRINT: All Air Force copies must have in the lower left margin of the first page, an Air Force imprint which will consist of one line in 6-point type, upper and lower case characters. The imprint shall include in the order given: The name AIR FORCE in capital letters; the day, the month, and year the printing is scheduled for completion; and the quantity ordered, separated from the date by a dash. NOTE: All Air Force reprints (as identified on the print order) must be identified by the word REPRINT in capital letters in the imprint following the quantity ordered, separated therefrom by a dash. ALL COPIES MUST HAVE THE GPO IMPRINT required by GPO Publication 310.2.

RETURN OF MATERIAL FURNISHED: Within 7 calendar days after completion of each order, furnished films must be returned, at contractor's expense, together with one printed sample, as follows:

Air Force and Navy orders--as indicated on print order (St. Louis, MO area).

When camera copy is furnished, contractor must hold camera copy for 30 workdays, and then destroy, unless otherwise indicated.

STOCK/PAPER: The specifications of all paper furnished must be in accordance with those listed herein or listed for the corresponding JCP Code numbers in the "*Government Paper Specification Standards No. 11*" dated February 1999.

Optional papers must not be mixed within a publication.

Text: White Offset Book, grammage 75 g/m² (basis weight: 50 lbs. per 500 sheets, 25 x 38"), or at contractor's option, grammage 90 g/m² (basis weight: 60 lbs. per 500 sheets, 25 x 38"), equal to JCP Code A60.

White Opacified Offset Book, grammage 90 g/m² (basis weight: 60 lbs. per 500 sheets, 25 x 38"), equal to JCP Code A80.

Venice Blue (light blue) Vellum-Finish Book, grammage 75 g/m² (basis weight: 50 lbs. per 500 sheets, 25 x 38"), equal to JCP Code A90.

White Ledger, grammage 120 g/m² (basis weight: 32 lbs. per 500 sheets, 17 x 22"), equal to JCP Code J10.

White and Colored Index, grammage 200 g/m² (basis weight: 110 lbs. per 500 sheets, 25-1/2 x 30-1/2"), equal to JCP Code K10.

Covers: Colored Vellum-Finish Cover, grammage 175 g/m² (basis weight: 65 lbs. per 500 sheets, 20 x 26"), equal to JCP Code L20.

Gray or Light Green pressboard (color at contractor's option), at 0.635 mm (0.025") thick, equal to JCP Code R10.

PRINTING: Black ink. Print one side only, head to head, or head to foot as specified on print order. Broad pages print head to left. Most orders print face and back. Approximately 1% of text pages will contain halftones. Some orders may require printing of up to five colors of ink in addition to black on text and/or fold-ins. All such color printing will be functional in nature (flow charts, wiring diagrams, or similar). Some text pages may require individual lines, paragraphs, and/or borders printed in a colored ink. When colored inks are required, they will be designated by one of the following Pantone numbers: 122 yellow, 138 amber, 150 orange, 185 red, 311 blue, 353 green, 471 brown, and 513 purple.

On all Navy orders the title page will contain bar coding, and will be part of the camera copy, no bleeds. Clean, sharp reproduction will be required to assure proper reading for intended use.

Fold-ins: Up to a maximum size of 406 x 635 mm (16 x 25") (pocket size) or 508 x 1422 mm (20 x 56") (regular size manuals), an occasional order will require a 508 x 1524 mm (20 x 60") fold-in. Majority of fold-ins print face and back, generally in black ink only. Fold-ins for Air Force pocket-size manuals will require a 130 mm (5-1/8") blank apron; for all other orders when aprons are required, it will be indicated on the print order. Fold-ins must be printed on a press large enough for printing in a single pass through the press. See attachment G.

MARGINS: Margins will be as indicated on the print order or furnished copy. On some orders on text pages and/or fold-ins, bleeds may be required. Majority of fold-ins will have adequate gripper margins. Hold text page on back of fold-ins to binding edge. See Attachment "E". When edge indexes are used, contractor must exercise care in imposition, printing, folding, gathering, trimming, and drilling to insure proper alignment of text page index markers with corresponding edge index on cover pages and title pages.

BINDING: Gather, and trim four sides to specified trim size. Generally, orders will stitch with one or two stitches in left margin. Direction of length of stitch must be parallel to the long dimension of the manual. The stitches must be staggered to enable level packing of the manuals. Wrapping, screwposts, or shoestring fastening may be ordered. NOTE: Thin shoestrings will be required for insertion in 81 mm (3/16") holes. Books requiring a large number of pages and/or fold-ins may be ordered as two volumes.

Most fold-ins will be page depth and require parallel accordion folds only. Fold-ins having a depth greater than the trimmed text page are to be lipped or angle cut, at contractor's option, and folded down from top. Last fold must leave visible the identifying figure number and caption in the lower right corner of fold-in. On most orders the fold-ins are to be collated in proper sequence and gathered following last page. When so ordered, fold-ins are to be inserted into manuals in proper location as indicated on sequence sheet accompanying negatives and/or copy.

Laminating: When ordered, laminate after printing on 75 g/m² (50 lbs.) White Offset Book and 200 g/m² (110 lbs.) White Index face and back of pages with 0.0254 mm (0.001") thick delustered clear polyester film. Polyester must be suitable for inscribing with grease pencil and erasing without surface damage. Lamination must be completely bonded without distortion of the printed matter, bubbles, or blisters. All laminated products will trim four sides. **Note:** Laminated products must be punched, not drilled.

Air Force Orders:

Unless otherwise specified, publications of over 400 pages shall be tied twice around both directions with a suitable binder's twine or shrink film wrap as indicated on the print order, in such a manner as to insure delivery without damage to the publication.

Any number of cards in a set are to be collated in proper sequence, either tied twice around both directions with a suitable binder's twine or shrink film wrapped as indicated on the print order. These publications must not be wire stitched unless specifically indicated on print orders.

Navy Orders: Manuals and changes of over 400 pages are to be tied two ways with suitable binder's twine.

Manuals may have either a separate two-piece cover of Light Gray Vellum trimmed four sides flush with text and stitched on, or a two-piece polyethylene plastic hidden-hinge cover furnished by the Government. Contractor must insert text and fold-ins into hidden-hinge covers and fasten with either two or three screwposts or a shoestring. If shoestring fastening is ordered, it must be accomplished by inserting an end of the shoestring through each outside hole, bringing both ends back through center hole, and tying the ends over the top of the string extending between the two outside holes. If screwpost fastening is ordered, contractor must insert two or three metallic, nonrust screwposts in each cover. Contractor to furnish shoestrings and screwposts. Screwposts must not exceed thickness of publication.

Sets of over 30 cards -- Tie each set two ways with suitable binder's twine or shrink film wrap, as indicated on the print order.

Drilling and Die Punching: Edge of hole to binding edge is 5 mm (3/16"). Various kinds of drilling will be ordered, as follows:

	<u>Number of Holes</u>	<u>Hole Size</u>	<u>Center to Center (CTC) or Location from top edge to center unless otherwise stated</u>
Air Force:	9		----- See Attachment F -----
	6	5 mm (3/16")	25 mm, 44 mm, 64 mm, 140 mm, 159 mm, 178 mm (1", 1-3/4", 2-1/2", 5-1/2", 6-1/4", 7")
	2	6 mm (1/4")	51 mm (2") CTC
Navy:	5		----- See Attachment F -----
	6	5 mm (3/16")	25 mm, 44 mm, 64 mm, 114 mm, 133 mm, 152 mm (1", 1-3/4", 2-1/2", 4-1/2", 5-1/4", 6")
	3	6 mm (1/4")	70 mm (2-3/4") CTC, at top
	2	6 mm (1/4")	70 mm (2-3/4") CTC, at top

Laminated products must be punched, not drilled.

On 432 x 279 mm (17 x 11") manuals, reinforce binding edge with 16 mm (5/8") wide clear 0.051 mm (0.002") thick Mylar or equal one side only along the entire 279 mm (11") way.

PACKING - Bulk Shipments: All bulk shipments and all quantities delivered by contractor are to be packed in new not used shipping containers. Quantities of less than one-half a container fill are to be wrapped in shipping bundles. Do not intermix publications in any container, bundle, or other packing unit. Some orders may require specific quantities per container. Pallets are required and must be of new material. DO NOT USE SKIDS. Refer to GPO Pub. 310.2.

Shipping containers shall have a minimum bursting strength of 1 800 kPa (275 pounds per square inch) or a minimum edge crush test (ECT) of 7 700 N per m width (44 pounds per inch width).

EXCEPTION: For Navy shipments only. Maximum height for palletized shipments not to exceed 42" including pallets. DO NOT USE SKIDS. Pallets must be of new material.

Mailed Shipments:

Insert single or multiple copies (up to 200 leaves) into kraft envelopes.

Quantities over 200 leaves, up to 5.4 kg (12 pounds), must be inserted into cushioned shipping bags or wrapped in shipping bundles (maximum gross weight 6.3 kg (14 pounds)).

Quantities over 5.4 kg (12 pounds), up to 10.8 kg (24 pounds), must be wrapped in shipping bundles or packed in small shipping containers (maximum gross weight 12.2 kg (27 pounds)).

Quantities over 10.8 kg (24 pounds), up to 16.3 kg (36 pounds), must be packed in shipping containers (maximum gross weight 18.1 kg (40 pounds)).

LABELING AND MARKING: Refer to "Labeling and Marking" specifications, GPO Pub. 310.2. See Attachment "C" for Navy orders and Attachment "D" for Air Force orders. Contractor to furnish all labels required. Noncompliance with the palletizing, labeling and marking specifications will be cause for the Government to repalletize, label and/or remark in accordance with the specifications and charge all costs to the contractor.

a. Labeling and Marking: Each shipping container must have a shipping label (GPO 905) applied to one end (never top, bottom or side). The label must be reproduced in black ink on white or yellow paper as specified on the ordering document. Caution, strict adherence to labeling and palletizing specifications is required for shipments to the Distribution Depot Susquehanna Pennsylvania (DDSP).

b. Bulk Shipments: Pack in shipping containers. Pallets are required. Exception: Maximum height (including pallet) 1 067 mm (42") for shipments to DDSP, Mechanicsburg, PA.

c. Shipments containing more than four cartons or weighing more than 54 kg (120 pounds) shall not be shipped via the U.S. Postal Service.

d. Note: Postal Form 3602-G must be presented at time of mailing.

The word "REPRINT" in at least 19 mm (3/4") boldface type must appear on same end as shipping label on each unit of shipping or mailing for those print orders identified as reprints. When required on Navy orders, each unit of shipping or mailing must be marked for NATSF Stock with an "FP" number and "SN" (stock number) bar code number supplied with the order.

The postage meter tape must be placed at the right side of the label so that it overlaps the label into the package. The meter label must not cover the class of mail or any part of the address on the label. See Attachment "A" for facsimile showing location of meter tape.

Mailed shipments on Air Force orders must carry the following additional markings:

a. Date of mailing must be stamped or printed in lower right hand corner of all "Initial Distribution" mailing labels.

b. Shipment to APO or FPO address (other than Airmail) - endorse "MOM". Letters "MOM" to be 1 inch high or larger, endorsement to be placed to left of mailing label by rubber stamp or paper sticker. (Note: "MOM" is a military abbreviation for "Military Ordinary Mail").

c. When "Airmail" service is specified the "MOM" marking is not to be used. The Government will furnish mailing labels with the endorsement "Airmail" preprinted thereon. If additional labels are filled in by contractor the airmail endorsement must be printed as the post office will not accept labels bearing a rubber-stamped endorsement.

Bar Coding--Some orders will require bar coding of the stock numbers on shipping containers for products produced under these specifications. The contractor shall produce "Bar Code Markings" on shipping containers in accordance with Federal Standard Number 123D, Change Notice 4, dated July 20, 1982. The contractor must use the DOD Military Standard Symbolology for marking as specified in MIL-STD-1189B, dated 10 August 1989. Camera ready copy will be furnished for the bar code label. It must be reproduced by the printing process method. Due to distortion, etc. reproduction by copying or direct image will not be acceptable.

DEPARTMENTAL RANDOM COPIES (BLUE LABEL): These randomly selected copies must be packed separately and identified by a special government-furnished blue label, affixed to each affected container. The container and its contents shall be recorded separately on all shipping documents and sent in accordance with the distribution list to Defense Distribution Depot Susquehanna Pennsylvania, Bldg. 05, 5450 Carlisle Pike, Mechanicsburg, PA 17055-0789 for Navy orders and largest quantity destination for Air Force orders unless noted otherwise on the print order.

A copy of the PRINT ORDER/SPECIFICATION and a signed Government-furnished certificate of selection, must be included.

QUALITY ASSURANCE RANDOM COPIES: In addition to the Departmental Random Copies (Blue Label), the contractor may be required to submit quality assurance random copies to test for compliance against the specifications. The print order will indicate the number required, if any. When ordered, the contractor must divide the entire order into equal sublots and select a copy from a different general area of each subplot. The contractor will be required to execute a statement furnished by GPO certifying that copies were selected as directed. Copies will be paid for at the running rate offered in the contractor's bid and their cost will not be a consideration for award.

Business Reply Mail labels will be furnished for mailing the quality assurance random copies. The copies are to be mailed at the same time as the first scheduled shipment. A copy of the print order must be included.

A U.S. Postal Service approved Certificate of Mailing, identified by Program, Jacket and Print Order numbers, must be furnished with billing as evidence of mailing.

DISTRIBUTION: All shipments must be f.o.b. destination for all bulk shipments other than Navy shipments, and f.o.b. contractor's city for USPS mailing. Complete addresses and quantities will be furnished with the print orders. An occasional order will be required to be delivered by reimbursable first class, express mail, and/or overnight express service.

Contractor will be required to pay all postage for each mailing. Most mailings will be made at the Standard Mail (A) and (B) rates. Contractor will be reimbursed for postage by submitting a properly completed Postal Service Certificate of Mailing with the voucher for billing and must be listed as a separate item. Contractor must obtain all permits to enter the publications into the postal system.

The contractor will be required to pay the appropriate postage (regardless of pieces/weight) for approximately 200 orders identified by (IS) and/or (SR). Reimbursement will be made upon presentation of cost statement with contractor's voucher, and must be listed as a separate item. Number of copies may range from 15 to 400 to approximately six destinations with number of pages from 4 to 670. A preaddressed certified receipt will be furnished for shipments to (SR) and (IS) freight forwarder.

The contractor must furnish a notarized statement showing the number of copies, number of destinations, and date mailing was accomplished when mailing is required.

Air Force Orders: Most shipments will be by mail, using ungummed preaddressed mailing labels 165 x 76 mm (6-1/2 x 3") (detached size), furnished by the Government on each order for Initial Distribution (ID) mailings. The number of mailing labels furnished for each order will vary, depending on the number of copies ordered and their distribution. An occasional order may require mailing of the entire quantity to one address. It is anticipated that there will be not more than 209 destinations included in any order and that the number of destinations will average 125. The number of copies to be sent to each addressee will usually vary from 1 to 380 copies, with an additional larger quantity to be shipped on most orders to any one of several Air Force installations, as indicated on individual print orders.

The class of mail will be blank on the label. The contractor will be required to print/rubber stamp the mail class on each furnished label. The contractor is to signify "First-Class" on all mailings that weighs 142 g (5 ounces) or less, "Standard Mail (A)" on all mailings over 142 g (5 ounces) and under 4.4536 kg (1 pound). All mailings 0.4536 kg (1 pound) to 54.43 kg (120 pounds) should be signified as "Standard Mail (B)" or ship by most economical means.

Contractor must affix a furnished preaddressed mailing label to each unit of mailing. The number of copies to be sent each addressee will be indicated on the face of each label. Quantity indicated on label for mailing must be exact, no shortages will be accepted. A supply of unaddressed permit labels will be furnished for use on consignments requiring more than one mailing unit. Contractor must fill in on any duplicate labels the information carried on the original furnished label.

The contractor will also be furnished a preaddressed, permit card (AFLC Form 578), which must be completed in detail immediately upon completion of shipment and mailing of each order. Information requested is: Date distribution completed, quantity I.D. shipped, number of labels, date back-up stock was shipped, quantity of back-up stock, method of shipment, bill of lading No. (if used), and the carrier used.

Navy Orders: The greater portion of each order must be shipped by mail, using preaddressed pressure sensitive mailing labels 108 x 92 mm (4-1/4 x 3-5/8") in size, mounted 2 across and 3 down on a 216 x 279 mm (8-1/2 x 11") backing sheet. The number of copies to be mailed to each addressee will be indicated on each label. Labels will be in sequence according to the number of copies to be mailed so that all labels indicating a single copy will be together, all labels indicating two copies will be together, etc.

The number of mailing labels furnished for each order will vary, depending on the number of copies ordered and their distribution. An occasional order may require mailing of the entire quantity to one address. It is anticipated that there will be no more than 500 destinations included in any order (average 100). The number of copies to be sent to each addressee will usually vary from 1 to 210 copies.

On most Navy orders, a single bulk shipment of approximately one-third to one-half of the order must be made to: Defense Distribution Depot Susquehanna Pennsylvania, Bldg. 05, 5450 Carlisle Pike, Mechanicsburg, PA 17055-0789. **Note:** Shippers **MUST** call DDSP Receiving Dispatch Office, phone (717) 790-3028/6254, at least 24 hours prior to desired delivery date and time to arrange a delivery appointment. Trucks arriving without appointments are usually turned away due to scheduled workload. DDSP receiving hours of operation are Monday through Friday 0700 to 1500 hours.

All copies mailed must conform to the appropriate regulations in the U.S. Postal Service manuals for "Domestic Mail" or "International Mail" as applicable.

On either Air Force or Navy orders, a single shipment or several shipments totaling 54.43 kg (120 pounds) or less, scheduled for shipment on the same day to a single destination, are to be mailed with Government-furnished labels unless otherwise instructed. Air Force orders exceeding 54.43 kg (120 lbs.) to a single destination are to be shipped via commercial bills of lading. Government bills of lading will be furnished for Navy orders exceeding 54.43 kg (120 lbs.) to a single destination. The contractor must combine on one bill of lading (and a continuation sheet, if required) all orders scheduled for shipment to a single destination on the same day.

TAC numbers, when listed on print orders must be shown on bills of lading. The contractor must combine on one bill of lading (and a continuation sheet, if required) all Navy orders or Air Force orders scheduled for shipment to a single destination on the same day.

All expenses incidental to returning materials and furnishing sample copies must be borne by the contractor.

Immediately on completion of shipment and/or mailing of each Air Force or Navy order, the contractor must mail a facsimile copy of Postal Form 3602 or a notarized statement to the address listed on the print order under "Return negatives to:", certifying the date that the order was delivered to the Post Office for mailing and when all other shipments were made.

SCHEDULE: Adherence to this schedule must be maintained. Contractor must not start production of any job prior to receipt of the individual print order (GPO Form 2511).

Print orders, mailing labels, films and/or camera copy with sequence sheet must be picked up by the contractor at the U.S. Government Printing Office, Regional Printing Procurement Office, 815 Olive Street, Room 328, St. Louis, MO between the hours of 7:30 a.m. and 3:30 p.m. on a workday.

When polyethylene covers are ordered, they will be sent to the contractor at Government's expense.

Bulk shipments, local deliveries, and mailing of required quantities to all destinations must be completed in accordance with the following schedule after contractor is notified of availability of print order and reproducibles for pickup, or within 3 workdays following receipt of mailing labels, whichever is later.

1. Jobs of up to 128 pages and/or up through 20 fold-ins will be required in 5 workdays.
2. Jobs of 130 through 256 pages and/or up through 50 fold-ins within 7 workdays.
3. Jobs of 258 through 384 pages and/or up through 100 fold-ins within 10 workdays.
4. On jobs of over 384 through 1,000 pages and/or up through 280 fold-ins 1 additional workday will be allowed for each 64 text pages or portion thereof in excess of 384 pages and/or each 20 fold-ins or portion thereof in excess of 100 fold-ins, up to a maximum of 19 workdays.
5. On jobs of over 1,000 pages and/or more than 280 fold-ins, 19 workdays will be allowed plus 1 additional workday for each 100 text pages or portion thereof in excess of 1,000 pages and/or each 20 fold-ins or portion thereof in excess of 280 fold-ins.

An occasional order may be scheduled for less time than allowed in the schedule given. Additional time will be allowed on some orders when possible to do so and meet the needs of the Government.

Unscheduled material such as shipping documents, receipts or instructions, delivery lists, labels, etc., will be furnished with each order or shortly thereafter. In the event such information is not received in due time, the contractor will not be relieved of any responsibility in meeting the shipping schedule because of failure to request such information.

EXPLANATION OF SHIPPING CHARGES: Destinations which are within the various States and the District of Columbia will fall within one of twelve (12) regional areas (See Attachment B), as defined hereinafter:

- Region 1: Connecticut, Maine, Massachusetts, New Hampshire, Rhode Island, and Vermont.
- Region 2: Delaware, New Jersey, New York, and Pennsylvania.
- Region 3: District of Columbia, Maryland, Virginia, and North Carolina.
- Region 4: Alabama, Florida, Georgia, Mississippi, and South Carolina.
- Region 5: Illinois, Indiana, Kentucky, Michigan, Ohio, Tennessee, Wisconsin, and West Virginia.
- Region 6: Iowa, Kansas, Minnesota, Missouri, Nebraska, North Dakota, and South Dakota.
- Region 7: Arkansas, Louisiana, Oklahoma, and Texas.
- Region 8: Colorado, New Mexico, Utah, and Wyoming.
- Region 9: Arizona, California, and Nevada.
- Region 10: Idaho, Montana, Oregon, and Washington.
- Region 11: Alaska.
- Region 12: Hawaii.

For the purpose of compensating suppliers for shipping charges to destinations falling within the 12 areas, except as provided under "Shipping Costs," bidders are to offer a price as indicated in Item VIII.- Shipping Charges. The prices offered, as applicable, will be applied to the weight of the ordered quantity.

SECTION 3.- DETERMINATION OF AWARD AND PLACEMENT OF WORK

The Government will make multiple awards under this solicitation since it is anticipated that one firm may not be able to meet all of the requirements.

Each order will be individually abstracted to determine the lowest bid.

In placing work, the Government will first communicate with the low contractor to determine whether or not at that time one or more orders for specified quantities can be accepted for shipment within the time required by the Government. The Government will be obligated to offer each job to the low contractor first, the next low contractor second, and so on until the job has been accepted. The offer shall be made only to those contractors whose prices are determined to be fair and reasonable. The low contractor and each successive next low contractor shall be obligated to accept the job except when the shipping schedule cannot be met. Contractors refusing to accept orders offered with the requested ship date shall be required to provide the best date that can be met. When the contractor accepts, a formal print order will be issued.

Due to the urgency of the work offered, all offers will be made by telephone and the contractor must reply within 1/2 hour whether or not the offer can be accepted.

Any contractor's position in the sequence of awards may be jeopardized by consistently refusing work of one type and accepting work of another. When such an instance is found, the contractor involved will be notified and unless prompt adjustment in order acceptance is made to maintain the lowest cost to the Government, the contractor may be disqualified from further participation under this contract.

Exception: Noncompliance with the shipping and/or delivery schedule, or any other term, condition or specification of this contract will be cause, and the GPO reserves the right, to withhold further offers until the contractor is judged by the Government to have established adequate procedures to fulfill the requirements.

Bidders shall state the location of the plant from which this product(s) will be shipped.

Transportation charges are a factor in determining award for Air Force and Navy bulk shipments.

(Initials)

SECTION 4.- SCHEDULE OF PRICES

Bids offered are f.o.b. destination for all bulk shipments other than Navy shipments, and f.o.b. contractor's city for USPS mailing. Prices must include the cost of all required materials and operations for each item listed in accordance with these specifications. Bidder must make an entry in each of the spaces provided. Bids submitted with any obliteration, revision, or alteration of the order and manner of submitting bids, may be declared nonresponsive.

SUBMISSION OF OFFERS AND EVALUATION: An entry of NC (No Charge) shall be entered if bidder intends to furnish individual items at no charge to the Government.

An entry of NB (No Bid) must be entered if bidder does not intend to furnish certain items.

Bids submitted with blank spaces for the individual items will be considered as an entry of NB for that particular item. Fractional parts of 100 will be prorated at the per 100 rate. All vouchers submitted to the GPO shall be based on the most economical method of production. Note: Certain sequential numbers and/or letters have been intentionally omitted from the "Schedule of Prices." All such omissions are to be disregarded.

I. PRINTING AND BINDING: The prices offered must be all-inclusive for printing and binding (as required), in accordance with these specifications; and shall include the cost of all required materials and operations, as applicable to the binding style(s) ordered, and its respective trim size group, as defined in these specifications. The cost of all required paper must be charged under Item II.

Text and Cover Pages (printing in a single ink color): A charge will be allowed for "each page", whether printed or blank, contained in the product(s) ordered. Each text leaf contains two pages, and each complete cover contains four pages.

Fold-ins (printing in a single ink color): A charge will be allowed for each "fold-in unit," based on the maximum square-inch size for each trim size group. The number of units in a particular fold-in will be determined by dividing its trim size (expressed in square inches) by the maximum square-inch size of its respective trim size group, with any fractional remainder being counted as a whole.

(Initials)

I. PRINTING AND BINDING (Continue):

Prices offered for Item 6.(a) must be all-inclusive for printing fold-ins on one side only, and binding; and must include the cost of film imposition, plate making, press makeready and running, ink, cutting, folding, and inserting throughout text, as indicated.

Prices offered for Item 6.(b) must be all-inclusive for printing fold-ins on one side only, and binding; and must include the cost of film imposition, plate making, press makeready and running, ink, cutting, folding, and gathering in sets at the end of the text.

Prices offered for Item 6.(c) must be all-inclusive for printing fold-ins on the second side, in the same single ink color as used on first side; and must include only the cost of film imposition, plate making, press makeready and running, and ink.

The cost of all required paper must be charged under Item II, with each fold-in unit counted as a single leaf in the applicable trim size group. The cost of lipping or angle cutting, if required, must be charged under Item V. No additional charge will be allowed for bleeds on pages and/or fold-ins.

Additional Color(s): Prices offered for Item 7.(a) shall include only those costs necessary for printing a single text or cover page in a color (in addition to or other than the first single ink color press run charged for under Item 4.(a).

Prices offered for Item 7.(b) shall include only those costs necessary for printing each side of a fold-in unit in a color (in addition to or other than the color charged for under Item 6. (a), (b), or (c)).

Format A = Up to 140 x 203 mm (5-1/2 x 8")

Format B = Over 140 x 203 mm (5-1/2 x 8") through 216 x 279 mm (8-1/2 x 11")

Format C = Over 216 x 279 mm (8-1/2 x 11") through 432 x 279 mm (17 x 11")

	Makeready and/or Setup Charges			Running Charges Per 100 Copies		
	Trim Size			Trim Size		
	Formats			Formats		
Printing and binding per single page (text, cover, card and checklist):	A	B	C	A	B	C
4. Looseleaf Products:	(1)	(2)	(3)	(4)	(5)	(6)
(a) Printing from furnished films in a single ink color including binding each page.....	\$	\$	\$	\$	\$	\$
(d) Printing from furnished camera copy in a single ink color including binding each page.....	\$	\$	\$	\$	\$	\$
6. Fold-ins:						
(a) Printing in a single ink color on one side only including binding (inserting throughout text).per fold-in unit.....	\$	\$	xxxxxxxx	\$	\$	xxxxxxxx
(b) Printing in a single ink color on one side only, including binding (gathering in sets at the end of text), per fold-in unit.....	\$	\$	xxxxxxxx	\$	\$	xxxxxxxx
(c) Printing on second side (same ink color as first side) per fold-in unit	\$	\$	xxxxxxxx	\$	\$	xxxxxxxx

(Initials)

Format A = Up to 140 x 203 mm (5-1/2 x 8")

Format B = Over 140 x 203 mm (5-1/2 x 8") through 216 x 279 mm (8-1/2 x 11")

Format C = Over 216 x 279 mm (8-1/2 x 11") through 432 x 279 mm (17 x 11")

I. PRINTING AND BINDING (Continue):

Printing text, covers, and/or fold-ins in an additional color or colors:	Makeready and/or <u>Setup Charges</u> Trim Size Formats			Running Charges <u>Per 100 Copies</u> Trim Size Formats		
	A	B	C	A	B	C
	(1)	(2)	(3)	(4)	(5)	(6)
7. Additional Color(s):						
(a) Printing text or cover in a color (in addition to or other than the first single ink color press run charged for under Item 4(a)) each page	\$	\$	xxxxxxxx	\$	\$	xxxxxxxx
(b) Printing fold-ins in a color (in addition to or other than the color charged charged for under Item 6(a), (b), or (c)), per side..per fold-in unit.....	\$	\$	xxxxxxxx	\$	\$	xxxxxxxx

II. PAPER: Payment for all paper supplied by the contractor under the terms of these specifications, as ordered on the individual print orders, will be based on the net number of sheets furnished for the product(s) ordered in the applicable trim size group. The cost of any paper required for makeready or running spoilage must be included in the prices offered.

Computation of the net number of sheets will be based on the following:

Text - Each page-size sheet.

Covers - Two page-size sheets will be allowed for each complete cover.

Fold-ins - One page-size sheet will be allowed for each "fold-in unit" (based on the maximum square-inch size of the trim size group ordered). The number of units in a particular fold-in will be determined by dividing its trim size (expressed in square inches) by the maximum square-inch size of its respective trim size group, with any fractional remainder being counted as a whole.

	<u>Per 100 Sheets in Trim Sizes</u>		
	<u>Format A</u> (1)	<u>Format B</u> (2)	<u>Format C</u> (3)
(b) White Offset Book 75 g/m ² (50-lbs.)	\$	\$	\$
(e) Colored Vellum-Finish Book 75 g/m ² (50-lbs.) ..	\$	\$	\$
(k) Colored Vellum-Finish Cover 175 g/m ² (65-lbs.)	\$	\$	\$
(n) White Index 200 g/m ² (110-lbs.)	\$	\$	xxxxxxxxxxxxxx
(o) Colored Index 200 g/m ² (110-lbs.)	\$	\$	xxxxxxxxxxxxxx
(q) Colored Pressboard 0.635 mm (0.0250")	\$	\$	xxxxxxxxxxxxxx
(v) White Ledger 120 g/m ² (32-lbs.)	\$	\$	xxxxxxxxxxxxxx
(x) White Opacified 90 g/m ² (60-lbs)	\$	\$	xxxxxxxxxxxxxx

(Initials)

IV. FILMS FOR FOLD-INS ONLY: The prices offered shall be all-inclusive for producing films in accordance with the terms of the specifications; and shall include the cost of all required materials and operations, as applicable.

Fold-in base films (consisting of either type matter and/or line illustration matter on one basic piece of camera copy or art) will be charged for in total page-size units.

	Per Film in Trim Sizes		
	<u>Format A</u>	<u>Format B</u>	<u>Format C</u>
	(1)	(2)	(3)
(a) Page-size unit.....	\$ _____	\$ _____	xxxxxxxxxxxx

V. ADDITIONAL OPERATIONS: The bids for each of the following operations must include the cost of all required materials and operations.

- (a) Heat-shrink film wrap of suitable thickness and quality or tying with binders twine (2 ways) each package\$ _____
- (j) Inserting looseleaf products in furnished binders per 100 binders\$ _____
- (l) Binding with shoestring (including cost of shoestring furnished by the contractor) per 100 copies\$ _____
- (m) Binding with 2 or 3 metallic screw-posts (including the cost of screw-posts furnished by the contractor)..... per 100 copies\$ _____
- (n) Lipping or angle cutting (at contractor's option) fold-ins over page depth..... per 100 fold-ins\$ _____
- (p) Mylar (or equal) reinforced binding edge for 432 x 279 mm (17 x 11") manuals..... per 100 sheets\$ _____
- (q) Drilling or punching (each run)..... per 100 sheets\$ _____
- (r) Laminate face and back 127 x 203 mm (5 x 8")..... per 100 sheets\$ _____

A charge will be allowed for an additional run when the distance between centers of drilled holes is less than 35mm (1-3/8 inches). Four holes will be the maximum for any one run.

When drilling or punching pamphlets or books with separate covers, each thickness of cover stock will be counted as three leaves; each ply of a fold-in will be counted as a single sheet.

(Initials)

VI. PACKING AND SEALING FOR DISTRIBUTION: Prices offered must be all-inclusive, as applicable, and must include the cost of kraft envelopes, cushioned shipping bags, shipping containers, all necessary wrapping and packing materials, and labeling or marking, in accordance with these specifications. All envelopes, bags, containers, and pallets must be of new material.

1. Bulk shipments (other than by mail):

- (a) Wrapping and tying shipping bundles..... each bundle\$ _____
- (b) Packing and sealing shipping containers
(up to approximately 20.4 kg (45 lbs.) capacity) each container\$ _____
- (c) Palletizing each pallet\$ _____

2. Mailing, includes affixing labels and delivery to a post office:

- (c) Single copy in kraft envelope
(up to 200 leaves) each envelope\$ _____
- (d) Multiple copies in kraft envelope
(up to 200 leaves) each envelope\$ _____
- (e) Single or multiple copies over 200 sheets,
up to 5.4 kg (12 lbs.), in cushioned shipping bags,
or wrapped in shipping bundles (maximum
gross weight 6.3 kg (14 lbs.)) each bag or bundle\$ _____
- (f) Quantities over 5.4 kg (12 lbs.), up to 10.8 kg (24 lbs.),
wrapped in shipping bundles, or packed
in shipping containers, at contractor's
option (maximum gross weight 12.2 kg (27 lbs.)) each bundle or container ...\$ _____
- (g) Quantities over 10.8 kg (24 lbs.), up to 16.3 kg (36 lbs.),
packed in shipping containers (maximum gross
weight 18.1 kg (40 lbs.)) each container\$ _____
- (i) Addressing additional labels for more than one
parcel per destination..... each label\$ _____

- | | Makeready
(1) | Per Carton
Label
(3) |
|--|------------------|----------------------------|
| (j) Bar code labels--prices must
include cost of printing and
labelingper order.....\$ _____ | | \$ _____ |

(Initials)

VIII. SHIPPING CHARGES: The following charges cover the cost of shipping to destinations within each of the twelve (12) areas. Charges must be submitted in the order and manner requested; minimum charges will not be accepted.

Shipments of 54.43 kg (120 pounds) or less and shipments to APO or FPO addresses regardless of total weight of shipment, must be made via U.S. Postal Service (reimbursable). Reimbursement for transportation costs for shipments exceeding 54.43 kg (120 pounds) will be made in accordance with the contractor's offered shipping charges. Bidder must offer "per cwt" charge for each Regional Area listed below for Columns A, B, and C, see attachment B. Fractional parts of 45.36 kg (100 lbs.) shipments will be pro-rated at the "per cwt" rate. Shipments to Region 11 and 12 of over 54.43 kg (120 lbs.) will be made by GBL.

	Shipments Over 54.4 kg (120 Lbs.) But Not Exceeding 453.6 kg (1,000 Lbs.) (A)	Shipments Over 453.6 kg (1,000 Lbs.) But Not Exceeding 4536 kg (10,000 Lbs.) (B)	Shipments Exceeding 4536 kg (10,000 Lbs.) (C)	Shipped To Regional Area
(a) Cost per cwt.....	\$ _____	\$ _____	\$ _____	1
(b) Cost per cwt.....	\$ _____	\$ _____	\$ _____	2
(c) Cost per cwt.....	\$ _____	\$ _____	\$ _____	3
(d) Cost per cwt.....	\$ _____	\$ _____	\$ _____	4
(e) Cost per cwt.....	\$ _____	\$ _____	\$ _____	5
(f) Cost per cwt.....	\$ _____	\$ _____	\$ _____	6
(g) Cost per cwt.....	\$ _____	\$ _____	\$ _____	7
(h) Cost per cwt.....	\$ _____	\$ _____	\$ _____	8
(i) Cost per cwt.....	\$ _____	\$ _____	\$ _____	9
(j) Cost per cwt.....	\$ _____	\$ _____	\$ _____	10
(k) Cost per cwt.....	xxxxxxxxxxxxx	xxxxxxxxxxxxx	xxxxxxxxxxxxx	11
(l) Cost per cwt.....	xxxxxxxxxxxxx	xxxxxxxxxxxxx	xxxxxxxxxxxxx	12

Note: Failure to offer shipping charges to any Regional Area(s) as required will eliminate bidder from consideration for award of any order requiring shipment to an area (or areas) for which shipping charges were not offered.

(Initials)

Bidder to check one of the following:

☐ I intend to accept offers for production of quality level III and IV requirements.

☐ I intend to accept offers for production of quality level IV requirements only.

LOCATION OF POST OFFICE: All mailings will be made from the _____

Post Office located at Street Address _____,

City _____, State _____, Zip Code _____.

BIDDERS NAME AND SIGNATURE: Fill out and return three copies of all pages in "Section 4. - Schedule of Prices," initial or sign each in the space provided and submit with three copies of GPO Form 910, "Bid". Do not enter bid prices on GPO Form 910. NOTE: The schedule of prices will prevail in instances where prices are inadvertently entered on GPO Form 910.

Bidder _____

(City - State)

Shipments will be made from: City _____, State _____

By _____

(Signature and title of person authorized to sign this bid)

(Date)

(Person to be contacted)

(Telephone Number)

(Contractor's Code No.)

1615-M

ATTACHMENT A

FROM	TECHNICAL ORDER NUMBER	QUANTITY
MACAIR DEPT 500	SR1F-15C-2-33SD-00-1	0001
PO BOX 516		
ST LOUIS MO 63166	CHG 004 83JUL01 82MAY03	

OFFICIAL BUSINESS
PENALTY FOR PRIVATE USE \$300

ID

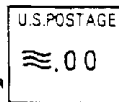
LABEL EXPIRES
33SEP29
32090066L

0187 HR-ALC/MMSS
ROBINS AFB GA 31098

POST
PE



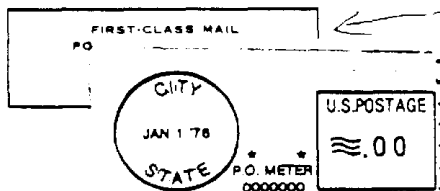
P.O. METER
0000000



AFTO FORM 273 PREVIOUS EDITION WILL BE USED
FEB 78

DATE MAILED

DEPARTMENT OF THE NAVY
NAVAL AIR TECHNICAL SERVICES
FACILITY 700 ROBINS AVENUE
PHILADELPHIA PA 19111
OFFICIAL BUSINESS
PENALTY FOR PRIVATE USE \$300



22290 A1-AV8RB-GAI-000
0201A 99999 74A2 0001

COMMANDER
NAV AIR FORCE PAC FLT
ATTN CODE 74TPL
NAS NORTH ISLAND
SAN DIEGO CA 92135

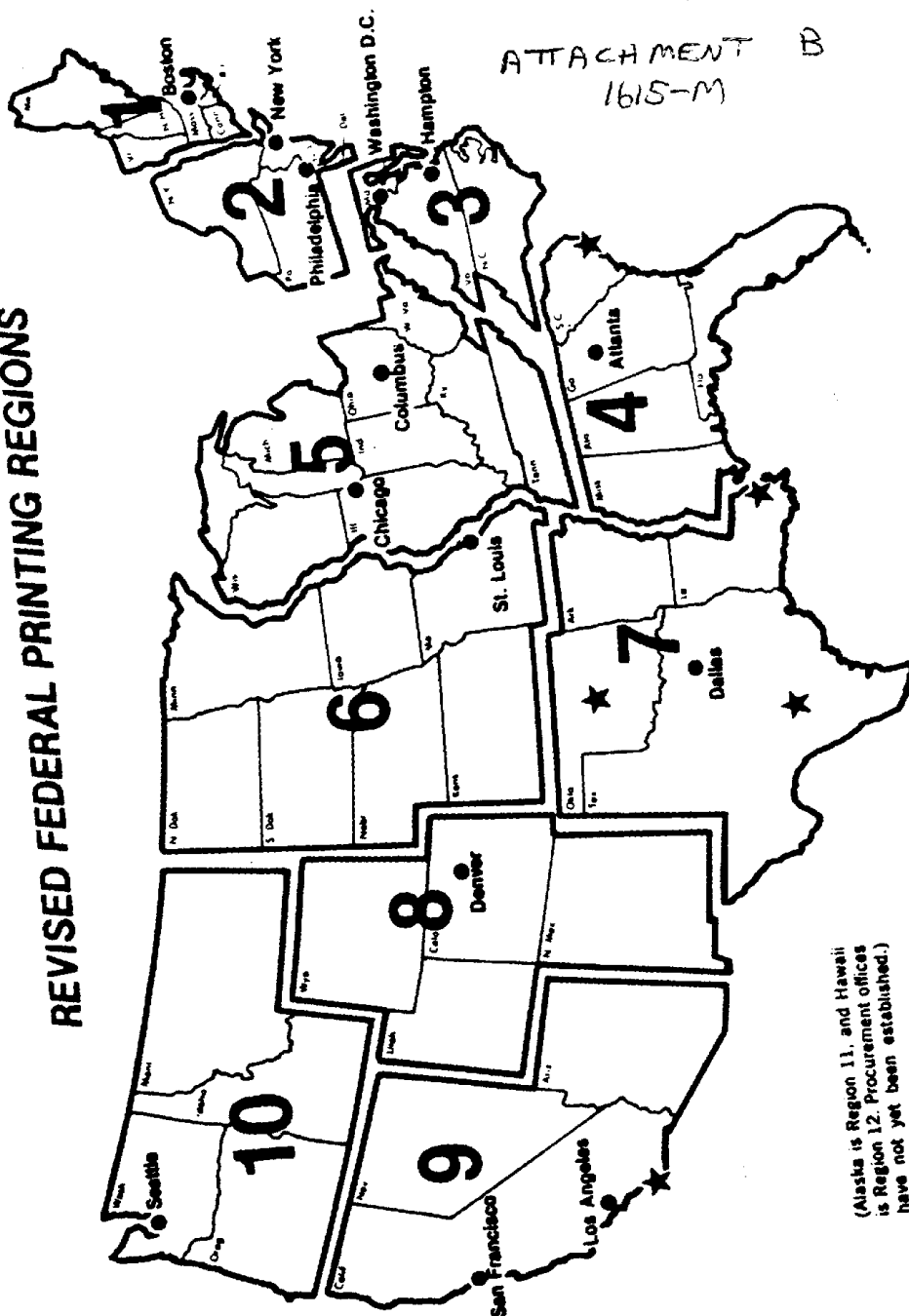
NATSF-5800 / 165 M

1

MOM

CLASS OF MAIL
MUST SHOW

ATTACHMENT B
1615-M



(Alaska is Region 11, and Hawaii is Region 12. Procurement offices have not yet been established.)

Existing / Proposed Satellite Offices

- ★ San Antonio, Texas
- ★ Charleston, South Carolina
- ★ San Diego, California
- ★ New Orleans, Louisiana
- ★ Oklahoma City, Oklahoma

ATTACHMENT C (FOR NAVY ORDERS) 1615-M
YELLOW LABEL FOR REPRINTS
WHITE LABEL FOR ALL OTHERS

EXHIBIT A

GPO 905-905
(8-19-80)

LABELING AND MARKING SPECIFICATIONS

INNER PACKAGES. Each inner package must be marked or labeled with the following: department name and requisition number, form number (including revision date, if any), title, and quantity. Mark on label boxes and wrapped packages on one end (never top, bottom, or sides), banded packages on the band, and tied packages on the shipboard or newsboard. Shrink film packages must be labeled, not marked, on the top or the end. Labels may be placed inside the wrap.


SHIPPING CONTAINERS. Each shipping container must have a shipping label (GPO 905) applied to one end (never top, bottom or side). The label must be reproduced (same size) from the facsimile below in black ink on white, green, or yellow paper as specified on the ordering document. The label must be filled in accurately and legibly, using bold characters at least 1/8" high, except the "From" box which may be smaller. The name and requisition number of the receiving department must be used in the "Dept. Req. No." box of shipping container labels in lieu of the name and requisition number of the ordering department.

Label entries must remain clear and legible for a period of at least two years under normal warehouse conditions.

SHIPPING BUNDLES. The information required in the facsimile below must appear in a convenient location on each shipping bundle.

MAILED SHIPMENTS: A separate mailing label conforming to Postal Regulations must be used for all shipments by U.S. mail.

CAUTION: Noncompliance with the labeling and marking specifications will be cause for the Government to relabel in accordance with the specifications and charge all costs thereof to the contractor. The Public Printer reserves the right to institute this action without prior notice to the contractor or to reject the order because of such noncompliance.

TO <div style="display: flex; justify-content: space-between;"> <div style="width: 45%;"> STOCK NO 0949LP8192818  123456789012345678901234567890 </div> <div style="width: 45%; text-align: right;"> DATE OF ISSUE 1999 09 01 00 00 00 TYPE OF ISSUE 000 00 000 000 000 DPIC </div> </div> CONTROL NO. SUB ID. NO. TITLE	DEPT. <p style="text-align: center; font-weight: bold;">NAVY</p> DEPT. REQUISITION NO. GPO JACKET NO. QUANTITY PER CONTAINER PACKAGES PER CONTAINER PAGE OF FORM OR PUBLICATION NO./DATE GPO ORDER NO. PRINT ORDER NO.
FROM	

1615-M
SPD Form 905

ATTACHMENT D (FOR AIR FORCE ORDERS)
LABELING AND MARKING SPECIFICATIONS

INNER PACKAGES: Each inner package must be marked or labeled with the following: department name and requisition number, form number (including revision date, if any), title, and quantity. Mark or label boxes and wrapped packages on one end (never top, bottom, or sides), banded packages on the band, and tied packages on the chipboard or newsboard. Shrink film packages must be labeled, not marked, on the top or the ends; labels may be placed inside the wrap.

SHIPPING CONTAINERS: Each shipping container must have a shipping label applied to one end (never top, bottom, or sides). The label must be reproduced (same size) from the facsimile below in black ink on white paper. The label must be filled in accurately and legibly, using bold characters at least 1/4" high, except the "From" box which may be smaller. The name and requisition number of the receiving department must be used in the "Dept." box and "Dept. Req. No." box of shipping container labels in lieu of the name and requisition number of the ordering department. Label entries must remain clear and legible for a period of at least two years under normal warehouse conditions.

SHIPPING BUNDLES: The information required in the facsimile below must appear in a convenient location on each shipping bundle.

MAILED SHIPMENTS: A separate mailing label conforming to Postal Regulations must be used for all shipments by U. S. mail.

CAUTION: Noncompliance with the labeling and marking specifications will be cause for the Government to reject the shipment, at destination, and return it to the contractor at his expense. After giving notice of the deficiency and affording the contractor an opportunity and a reasonable time to correct, the Government may, at its option, relabel and/or remark in accordance with the specifications and charge all costs to the contractor.

TO	DEPT.
	DEPT. REQUISITION NO.
	SPD JACKET NO.
STOCK NO.	QUANTITY PER CONTAINER
CONTROL NO.	PACKAGES PER CONTAINER
SUB. ID NO.	PAGES OF
TITLE	FORM OR PUBLICATION NO./DATE
FROM	SPD ORDER NO.
	PROGRAM/PRINT ORDER NO.

1615-M

ATTACHMENT E

POSITION OF FOLD-INS--
HOLD TEXT PAGE ON BACK
OF FOLD-INS TO BINDING EDGE

FACE

TO 1F-15A-2-21JG-63-1

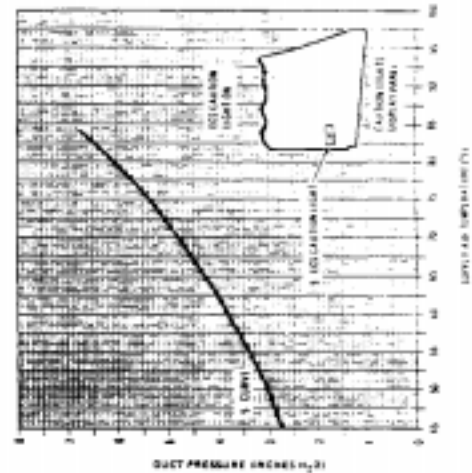


Figure 04, Sheet 3

21-63-04
4-11

← (BINDING
EDGE

1615-M

ATTACHMENT E

BACK

Fold one Time

TO 1F-15A-2-21AG-63-1

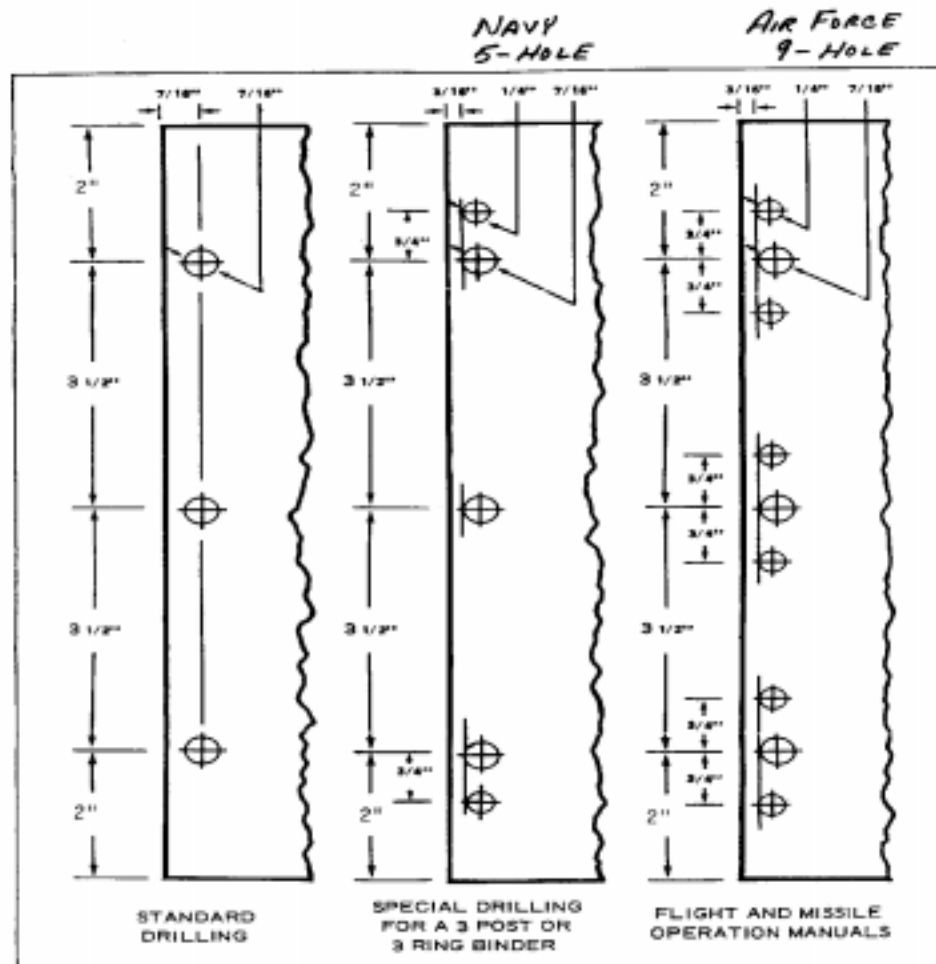
Table 04. Ammonia Cooling Effect Sensor Functional Test (Continued)		
Procedure	Normal Indication	Remedy for Abnormal Indication
<p>See figure 04, sheet 4.</p> <p>NOTE</p> <p>Duct pressure and temperature must be allowed to stabilize for 2 minutes before monitoring ECS caution light activation.</p> <p>Increase external ground cooling air pressure to a point above the curve. Monitor ECS caution light.</p>	<p>ECS caution light goes off.</p>	<p>If ECS caution light remains on with external ground cooling air pressure low indicated on page illustrated in step 4) above the curve, Rank Code 2163B1A2.</p>

21-63-04
4-12

HOLD TEST TO GRINDING EDGE

1615-M

ATTACHMENT F



Drilling Dimensions, Standard Size Page.

Technical Manuals not conforming to these drilling specifications
MUST BE REPRINTED AT CONTRACTOR'S EXPENSE

ATTACHMENT G

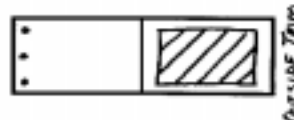
Foldins ordered on Program 1615-M.

Print Single Unit on Face

Hold to Bind

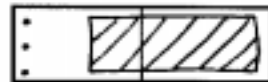


Hold to Outside Trim
Blank Apron



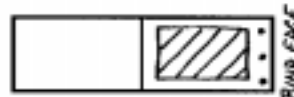
Print Two Units on Face

Hold to Outside Trim

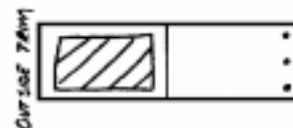


Print Single Unit on Back

Hold to Bind



Hold to Outside Trim
Blank Apron



Print Two Units on Back

Hold to Outside Trim

